

Dear Annunciation Parishioners-

Over the past year and a half, we have energized our stewardship/membership committee in an attempt to increase participation in our beloved Cathedral. The process began by having you fill out stewardship cards, as our old process of membership dues was deemed antiquated. The Stewardship process is far more encompassing, as it asks for not only your treasure (dues), but also your time and talents. You may recall those stewardship cards had a space where you could sign up for participation in church activities, and many of you did volunteer. It is now time to act on your generous offering of that time and talent. Just as the Stewardship committee has its purpose, there are many other committees spelled out in our bylaws that also need to be populated with you. Up to now, it has only been the Parish Council members that are on those committees and that is not how it is meant to be. Committees do not necessarily need any council members on them, though their efforts are reported to the council periodically. Below you will find the list of committees delineated in our Annunciation bylaws and what their purposes are. Please volunteer to be on one or more of them, especially if your skillset fits one of them. Or if you know of someone that you feel would ideally fit one of these committees, ask them to volunteer or let one of the council members know and we can contact them. Please cast a wide net for consideration. Committee members do not necessarily need to be people who come to church every week, but does need to be someone who loves the cathedral and wants to help assure we can invigorate our parish now and for years to come.

The Standing Committees are

- (a) Executive Committee consisting of the officers of the Parish Council and Priest; whose function is to oversee and execute the day to day operations of the parish between Council meetings, submit suggested projects, and to perform any function not assigned to any other committee.
- (b) Fundraising Committee whose function is to formulate, co-ordinate and execute plans for raising money to be used for the construction and amortization of the cathedral buildings or any other approved Parish project.
- (c) Real Estate Committee whose function is to oversee the maintenance, inventory, replacement, repair or addition to any real or personal property owned or leased by the parish. With respect to the parking lot it shall work cooperatively with the parking lot committee.
- (d) Finance Committee whose function is to monitor the Parish's finances, prepare the annual budget for the regular Spring General Assembly and to oversee the expenditures of the Parish Council during the year with respect to the budget
- (e) Stewardship / Membership Committee whose function is; (1) to recruit new members and (2) to assist the Priest and the Treasurer in determining which Parishioners are in good standing.
- (f) Youth Committee whose function is to promote youth activities and projects.
- (g) Education Committee whose function is to assist the priest in the Christian and cultural education of the parishioners.

(h) Public Relations Committee whose function is to oversee, supervise and execute activities concerning the Church's relations with public information media and oversee publication of any official parish newsletter.

(i) Engineering and Architectural Committee whose function is to investigate > research and recommend to the council the best and most efficient manner and procedure of conducting repairs and/or additions to the Cathedral premises, and oversees the project to its completion. It will ensure that the Hierawh is informed according to UPR Article 161 Sections 3 and 4

G) Parking Lot Committee whose function is to supervise the operation and maintenance of the parking lot and its personnel, and to recommend policies to the council concerning the parking lot.

(k) Long Range Planning Committee whose function is to draft proposals for future projects regarding membership sustainability, religious education, adult education programs, future fund raising and any other topic which does not specifically falls under the jurisdiction of the other standing committees

(l) Parliamentary Committee whose function is to ensure that the By-Laws are updated regularly to reflect the latest Archdiocesan Regulations / Directives, to provide each Council member with the appropriate advise / documentation concerning issues of Parliamentary procedure and to act as an advisory group during the General Assembly Meetings. Note: At the discretion of the Council, the Parish Parhamentadan could be appointed the chairman of this Committee.

(m) Recognition Committee whose function is to identify individuals, living and / or deceased that are worthy of "Recognition", The Committee shall establish "Recognition" criteria, present to the Parish Council a list of the potential candidates, secure Council approval prior to presenting to the General Assembly. The Parish Priest shall be the spiritual advisor to the Committee.