2018 ANNUNCIATION PARISH COUNCIL ELECTION INFORMATION

2018 ANNUNCIATION PARISH COUNCIL ELECTION DATE: SUNDAY, DECEMBER 9, 2018

 <u>VOTING TIMES:</u> After Completion of Divine Liturgy on December 9, 2018 (approximately 12pm) to 4pm.
NO VOTING CAN BEGIN UNTIL AFTER THE DIVINE LITURGY is completed.

Polls will close at 4pm.

<u>VOTING LOCATION:</u> First Floor Conference Room of the Annunciation Administrative Church Office 616 Alhambra Blvd. Sacramento, California, 95816

2018 Board of Elections Committee:

Chairperson: Pauline Cazanis Phone: (916) 393-7506 E -mail: paulinecazanis@att.net

Other Committee Members:

Glenn Matsen Phone: (707) 328-7853; E-mail: glenn@matsen.com

Jim Chuchas Phone: (916) 488- 3709 E-mail: jchuchas@att.net

Each and every baptized Orthodox Christian must make some effort of active commitment to his or her Church. Being a member of the Parish Council Ministry is a ministry and all those who serve are called to represent Christ and the Orthodox Faith to all. This is a truly responsible task that must be served by an individual committed to our Lord and Savior Jesus Christ. The role of a Parish Council member is a holy and spiritual one. In assisting in the administrative responsibilities of the Church, a Parish Council Member acknowledges the importance of strengthening the earthly ministry of Christ through God's Church. Membership on the Parish Council should not be for social reasons or status in the Community, but rather as an act of humility and conviction to Christ our Lord.

In accordance with the 2007 Regulations of the Greek Orthodox Archdiocese of America, all candidates seeking election to serve on the Parish Council must attend a PARISH COUNCIL SEMINAR organized by the Parish Council and under the leadership of the Parish Priest. The purpose of the Seminar is to prepare candidates for the Parish Council as well as to make them aware of the sacred responsibilities expected of a Council Member.

There are four Parish Council positions open for the 2019-2021-three year term of office. Please call or e-mail any member of the Board of Elections Committee (listed above) if you would like to run for office or if you wish to nominate someone who has agreed to have his/her name submitted. The Board of Elections Committee and Fr. James also welcome questions so please call any one of us. Your candidacy will be announced to the Parish using existing media such as weekly Sunday Bulletins, Church website, and e-mail blasts. A photo and short statement of interest will be needed for publication in Sunday Bulletins, E-mail Blasts, and on-line venues.

PARISH COUNCIL NOMINEE AND CANDIDATE QUALIFICATIONS & PROCEDURES FOR BEING PLACED ON THE BALLOT:

In order to be placed on the ballot for Parish Council potential candidates including those seeking re-elections for Parish Council must certify and sign a form that they are a parishioner in good standing as stated in the Article 18 of the 2007 Regulations of the Greek Orthodox Archdiocese of America and that their parish stewardship is current and if elected will take the Affirmation of Office as stated in Article 26 of the Regulation. Further they must certify that they will attend a Parish Council Seminar (**date to be scheduled) and finally certify that they are ecclesiastically in order specifically: that they have been baptized in the names of the Holy Trinity; Chrismated into the Orthodox Christian Tradition; if married that their Marriage has been blessed in the Orthodox Church; participate in the Sacraments of Holy Confession and Communion; and participate in the Divine Services and observe Feast Days.

Potential Candidates must complete the APPLICATION FOR CANDIDACY FORM and return it to the Board of Elections. We request that you provide Election Board with the following by <u>NOVEMBER 16, 2018</u>:

1. Application for Candidacy Form

2. Short Biography including information about the capacity you have served the Church previously, motivation for serving on the Parish Council, and if elected, what do you hope to accomplish as a Parish Council Member.

3. A recent digital photograph

4. Please send information requested in items #1, #2 & #3 above to: PAULINE CAZANIS, Board of Elections Chairperson, at: <u>paulinecazanis@att.net</u>

IN PERSON VOTER & ABSENTEE VOTER QUALIFICATIONS:

Voters must be in good standing according to Article 25: Election of Parish Council the Uniform Parish Council Rules (RPR's) as follows:

Section 4: A parishioner in good standing and duly enrolled in the Parish Record but delinquent in his or her Parish stewardship obligations for the current year may vote in the election by meeting his or her stewardship obligation prior to the election, unless Parish Bylaws have established alternate deadlines in this regard. If a Parishioner is delinquent for more than current calendar year, he or she may vote in the Parish Council elections only if he or she has met his or her unfulfilled stewardship financial obligations at least thirty (30) days prior to the date of the elections.

Section 5: A new parishioner of the Parish may vote in the election if he/she has become a member in good standing at least three (3) months prior thereto.

Section 6: Parish ByLaws may provide ABSENTEE BALLOTING only in case of elections of Parish Council. Such ballots shall be opened and tabulated with the ballots personally cast. No proxies shall be allowed.

VOTING PROCEDURES for IN PERSON VOTING & ABSENTEE VOTING:

<u>IN PERSON VOTING</u> will take place in the First Floor Conference Room of the Annunciation Church Administrative Office, after Completion of Divine Liturgy on December 9, 2018 - (approximately 12pm) to 4pm. NO VOTING CAN BEGIN UNTIL AFTER THE DIVINE LITURGY is completed. Polls will close at 4pm. NO IN PERSON VOTING outside of this polling room location permitted except through ABSENTEE BALLOT (Absentee Ballot procedure outlined below). Voting by proxy is prohibited.

ABSENTEE VOTING PROCEDURES:

1. <u>Request an Absentee Ballot Package</u> from the church office or by contacting the Board of Election members <u>no later than</u> <u>SUNDAY, NOVEMBER 25, 2018.</u>

2. By requesting an Absentee Ballot, you will <u>NOT</u> be allowed to vote in person at the polling place on December 9, 2018

- 3. The Absentee Ballot Package contains the following:
 - a. Instructions

- b. One ballot
- c. Two envelopes, one marked <u>"BALLOT</u>" and the other <u>"RETURN TO CHURCH OFFICE"</u>
- d. Candidate Statements

4. Mark your ballot and place it in the "BALLOT" envelope. Only one ballot may be placed in the "BALLOT" envelope.

5. Seal BALLOT envelope and place it in the RETURN envelope.

6. We are electing FOUR Parish Council members. Voting for more than four will <u>INVALIDATE the ballot totally.</u>

7. Write clearly your name, address, and signature in the space provided on the RETURN envelope. The RETURN envelope must be signed in order for the BALLOT to be counted. Otherwise it will be INVALID.

8. Mail or deliver your absentee ballot in the RETURN ENVELOPE to the CHURCH OFFICE by 4:00pm, on: WEDNESDAY, DECEMBER 5, 2018.

9. Voting by proxy is prohibited.